

Homestead Township Regular Board Meeting Minutes

11508 Honor Highway, Honor, MI 49640 - 231-325-6772 - www.homesteadtwp.org

Meeting also available by teleconference link at the bottom of the agenda

Wednesday August 13, 2025 6:00 PM

HOMESTEAD TOWNSHIP PLANNING MASTER PLAN PUBLIC HEARING

CALL TO ORDER- SUPERVISOR COOLEY @ 6:00 PM

PUBLIC COMMENT-NONE OFFERED

ADJOURNMENT-6:02 PM

DRAFT MINUTES FOR THE HOMESTEAD TOWNSHIP REGULAR BOARD MEETING

CALL TO ORDER- SUPERVISOR COOLEY @ 6:02 PM

PLEDGE-RECITED

ROLL CALL- PRESENT: TIA COOLEY, MIKE MEAD, BEV HOLBROOK, KIT WILSON ABSENT/EXCUSED: SHANNON PURCHASE

APPROVAL OF MEETING AGENDA: AMENDED TO INCLUDE MASTER PLAN TO NEW BUSINESS. MOVED BY Cooley, SUPPORT BY Wilson, ALL AYES, NO NAYS, MOTION CARRIED.

APPROVAL OF CONSENT AGENDA: MOVED BY COOLEY, SUPPORTED BY HOLBROOK TO ADOPT CONSENT CALENDAR AS PRESENTED. ALL AYES, NO NAYS. MOTION CARRIED.

PUBLIC COMMENT: NONE OFFERED

REPORTS:

Assessor-Written Report

Zoning Administrator-Verbal Report-Marv Radtke.

- 3 land division applications are being processed.
- 24 land use permits have been issued.
- 7 land use permits are pending.
- Junk Ordinance is being reviewed. Will take 90-120 days to finalize.
- Capital improvements plan is being reviewed. Planning Commission will begin review of the Master Plan @ their August meeting.

Parks-Verbal Report-Cooley on behalf of Purchase

- Working on new picnic tables.
- Benches are being repaired and leveled.
- There has been an issue with graffiti.

Planning Commission-Verbal Report-Mike Mead

- Affirmed Planning Commission meeting to take place Mon. Aug. 18th to begin review of Master Plan

County Commissioner-Absent

Fire Chief-Written Report

Clerk-Written Report

Treasurer- Written Report

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Cooley moved to accept written and verbal reports as presented, support by Holbrook. ALL AYES, NO NAYS, MOTION CARRIED.

FINANCE:

Payables-Amended to include 3 late invoices, amended total to be \$1,826.46. Moved by Holbrook, supported by Wilson. Roll Call Vote: Holbrook, yes; Wilson, yes; Mead, yes, Cooley, yes. ALL AYES, NO NAYS, MOTION CARRIED.

Budget Amendments-No amendments. Motion to clean up General Ledger transfers. Moved by WILSON, supported by Mead. ALL AYES, NO NAYS, MOTION CARRIED.

NEW BUSINESS:

- **Cleanup Day**-Date of clean up to be Sept. 20th. Cooley is working on postcards & an updated mailing list.
- **L-4029 Tax Rate Request**-Cooley moved to adopt L-4029 millage rates as prepared by Benzie County Equalization. Supported by Holbrook. ALL AYES, NO NAYS, MOTION CARRIED.
- **Master Plan**-Cooley moved to adopt the Master Plan as presented and to refer it to the Planning Commission for review. Supported by Mead. ALL AYES, NO NAYS, MOTION CARRIED.

OLD BUSINESS:

- **Earned Sick Time Act**-tabled until review of Policy by MTA.
- **Personnel Policy**-Cooley moved to adopt personnel policy as revised. Supported by Mead. ALL AYES, NO NAYS, MOTION CARRIED.
- **Park Committee**-discussed, many revisions recommended. Tabled until September.
- **Weldon Road Paving**-discussed, need more info from County Road Commission. Tabled until September.
- **Hall Painting**-No bids were submitted. Varying opinions offered on scope of the project. Tabled until September.
- **Power Washing**-Discussed. Recommended to hire outside firm. Contact Jesse Theobald for recommendations. Need siding repaired prior to cleaning. Need quotes for repairing mortar. Board felt Mike Volpe should be approached first in regards to siding & mortar. Projects for Mike V include stripping wallpaper & painting Tia C's office. Repairing entry canopy where State Police sign was removed. Clerk was asked to count chairs, reserving only enough chairs to accommodate meeting room capacity and place ad to sell excess chairs.

PUBLIC COMMENT Individuals - 3 minutes Groups – 15 minutes

Sally Muzszak-introduced herself as an 8-year resident who wishes to become more involved with Township events and issues.

John Lovendusky-expressed concern about trash located between Cinder & Weldon Roads.

Lois Bedyon-had questions about local jurisdictions and commented on how nice our ballpark is.

ADJOURNMENT-7:42 PM

Final Minutes Approved on September 10, 2025 at the regular meeting of the Homestead Township Board.