Clerk’s Report for the Regular Meeting of the Homestead Township Board

January 8, 2025

I had to make a few minor changes to the Hall Rental Agreement. Most importantly, the Township is not allowed to waive

the rental fee for service or non-profit organizations as that is considered a donation. Townships are not allowed to make

donations.

My Deputy is Maragret Balough. She was a member of our election staff and did a great job. She was sworn in on Tuesday,

January 7, 2025 and worked her first shift. She will be focusing mainly on bringing our voter registration records up to

date but will be training for all aspects of the clerk’s position.

We received a refund check from our insurance carriers, Burnham and Flowers for the deletion of the GMC Tanker from our

Policy.

Clarification is needed from the Board in regards to refunds of fees for services. Specifically, if a land division application is

submitted and reviewed but the applicant willingly withdraws their application, do we refund the fee in full, in part or not at all?

The ARPA funds were all dispersed or committed by contract by the December 31, 2024 deadline.

We have not received any information from Tom Grier in regards to the issues with payroll taxes but are hoping to hear from him very soon.

I am working closely with the auditors to make sure the 2024 payroll taxes are deposited and reported timely and

Properly. We did receive a refund from the IRS for 2024 941 taxes after submitting the paperwork last month.

Respectfully submitted,

Kit Wilson, Clerk