

2025 Draft Minutes of Regular Meeting of the Homestead Township Board

December 10, 2025

Call to Order: 6:02 pm

Pledge: Recited

Roll Call:

Clerk: Kit Wilson A___ P__X__, Supervisor: Tia Cooley A___ P__X__, Treasurer: Bev Holbrook A___ P__X__, Trustee: Mike Mead, A___ P__X__, Trustee: Shannon Purchase, A___ P__X__

Approval of Meeting Agenda: Motion made to accept agenda as presented.

Moved by: Cooley Supported by: Wilson All Ayes, No Nays, Motion Carried

Approval of Consent Agenda: Motion made to accept agenda as presented.

Moved by: Cooley Supported by: Wilson All Ayes, No Nays, Motion Carried

Public Comment: (Individuals – 3 mins Groups – 15 mins) None Offered

Reports:

Assessing(Gunnar Brow): Written report addressing December Board of Review activities.

Zoning(Marv Radtke): Phoned in, not able to attend

Parks(Shannon Purchase): Verbal notice that the park is being used for snowboarding.

(Mike Mead): Verbal notice that the bathrooms at Platte River Park are being used, no issues at this time. Beckett & Raeder will be funding remodel of the kayak launch.

Planning Commission(Mike Mead): Verbal report that the last meeting was cancelled. Next meeting is scheduled for December 15.

County Commissioner(Tim Markey): Gave a verbal report to the Board with an understanding that a written report would follow via email.

Fire Dept(Tim Markey): Written report cited number of runs made in November, runs to date and an activities chart for the past year

Clerk(Kit Wilson): Written report was included in the Board packet. Discussion ensued in which Purchase made a motion to purchase new blinds, Cooley supported the motion. Roll Call: Purchase, yes; Cooley, yes; Mead, yes; Holbrook, yes; Wilson, yes. All ayes, No Nays, Motion

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Carried. Wilson cited an application submitted via email by Toby Dunne for positions on both the Board of Review and Planning Commission. Holbrook moved and Purchase supported to place Toby Dunne in both positions. All Ayes, No Nays, Motion Carried. Clerk is to notify Mr. Dunne.

Treasurer(Bev Holbrook): Written report was included in the Board packet. Treasurer pointed out the monies that have been earned via investments over the past year.

Motion made by: Cooley Supported by: Purchase to accept reports as presented/submitted.

All Ayes, No Nays, Motion Carried.

Finance:

Payables: Discussion in regards to the Seeds invoice resulted in discovery that this was the final payout for a \$10,000 grant received by the Grand Traverse Band in 2022. It was determined that a better form of accounting and acknowledging status needs to take place with future grants. Motion made to pay the invoice as presented as the final payment was Moved by: Cooley, Supported by Mead. Roll Call: Cooley, yes; Mead, yes; Holbrook, yes; Purchase, yes, Wilson, yes. All Ayes, No Nays Motion Carried. A separate motion was made by Cooley, Supported by Holbrook to accept the payables presented by Clerk.

Roll Call: Clerk Wilson A X N ; Supervisor Cooley A X N ; Treasurer Holbrook A X N ; Trustee Mead, A X N ; Trustee Purchase, A X N All Ayes, No Nays, Motion Carried.

Budget Amendments: Motion made to Adjust Parks budget by \$465 to cover Seeds invoice. Moved by: Cooley Supported by: Purchase

Roll Call: Supervisor Cooley A X N ; Treasurer Holbrook A X N ; Trustee Mead, A X N ; Trustee Purchase, A X N ; Clerk Wilson A X N . All Ayes, No Nays, Motion Carried.

New Business:

Local Roads: Cooley reported that she will attend an upcoming meeting on roads held by the Benzie County Road Commission. She furnished Board members with the 2026 Local Road Committee Recommendations.

Recycling Lease Agreement: Cooley moved and Wilson supported to renew the recycling lease with Benzie County effective January 1, 2026 through December 31, 2027. All Ayes, No Nays, Motion Carried.

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Earned Sick Time-Fire Department: Chief Markey presented a new earned sick time policy. Holbrook moved and Cooley supported to adopt the sick time policy with the caveat that the payout period for the first year be February 21 through November 20 in accordance with the effective date of the act. All Ayes, No Nays, Motion Carried. Checks are to be issued prior to the end of the year.

Old Business:

MI Par Plan Risk Reduction Program: The Board discussed several items that might qualify for funding through this program. The fire chief mentioned back up cameras for the tanker and side by side. The topics of training for our new incoming committee/commission members and possible ADA accessible improvements to the park were mentioned. Cooley will speak with Lisa Leedy in regards to applying for grants.

Homestead Park Design Plan: The Board did not take action on this matter as it felt the Parks Committee was the proper place for reviewing this matter. Getting a power supply to the park, adding ADA compliant accommodations, sledding hill, dog park were all potential topics of discussion.

Park Committee: Cooley introduced the names of several people who have expressed an interest in being on the park committee. She made a motion that we appoint: Bruce Wilde as the non-resident member, David Main, Pam Lang, and Linda Kozak as local members and Bev Holbrook as the Board liaison. Purchase supported. All Ayes, No Nays, Motion Carried. Clerk is to notify members that the first meeting will be held on Wednesday, January 7, 2026 at 6:00 pm at the Township Hall.

Weldon Road: After much discussion, it was determined that the cost to repair the entire road was too high and not what the majority of the property owners want. After reviewing our finances, Cooley moved and Holbrook supported to offer \$21,727.15 to the Benzie County Road Commission in the way of matching funds to grade, pave and repair the S Weldon hill. Roll Call: Cooley, yes, Holbrook, yes; Purchase, yes; Mead, yes, Wilson, yes. All Ayes, No Nays, Motion Carried.

Public Comment: None offered.

Adjournment: 7:59 pm