

Homestead Township Regular Board Meeting November 1, 2022

A regular meeting of the Homestead Township Board was called to order at 6:08pm by Supervisor Tia Kurina-Cooley.

Pledge of Allegiance was said.

PRESENT BY ROLL CALL: Karen Mallon , Mike Mead, Tia Kurina-Cooley, Pat Delorme, Bess Butler.

APPROVAL OF AGENDA: Motion by Cooley to approve agenda with changes. Support: Mead All ayes; no nays. Motion carried.

APPROVAL OF MINUTES:

Motion by Cooley to approve the October 3, 2022, Regular Board meeting minutes. Support: Delorme. All ayes; no nays. Motion carried.

PUBLIC COMMENT: Beverly Holbrook, Deputy Treasurer requests that the Board approve a petty cash of \$200.00 to be available to the Treasurer's office for tax payments.

DTE: Regional Manager presents engagement grant information to the Board. Natural Gas Expansion grant funds available up to \$50,000,000.00. January 6, 2023 is deadline, requesting support from the Board in the form of a letter. Chris from DTE will send a sample letter to the Clerk for reference.

CORRESPONDENCE: National Hose, EGLE regarding Turtle Lake/Bonney water pollution, West Benzie Joint Planning and Survey from Video Cable.

REPORTS:

Zoning Administrator: Written report submitted. Information presented regarding a business that is operating under the guise of a residential property. CIP kickoff is being worked on with Wade Trim and Steering Committee. Park and Rec state grants deadlines approaching in April 2023. There is an online link to survey for CIP. Saturday December 3, 2022 from 10:00 am until 1:00pm will host an Open House for community members to give input to CIP ideas. Looking for residents within the township and will have to provide parcel numbers.

Assessor: No report submitted. Assessor not present.

Parks:

Platte River Park – HARP reports construction continues. Kayak launch is being completed there are to be 2 fishing platforms and working on color schemes for approval. Bids for trials are part of phase 3 and 4. Phase 2 was parking lot, pavilion and sidewalks.

Homestead Township Maintenance: Motion by Cooley to provide \$2,000.00 in labor and \$5,000.00 in building materials to complete projects needed on the Township Grounds that were not completed by Nathan Johnson. Support: Butler. Roll Call: Mallon – yes; Mead – yes; Cooley – yes; Delorme – yes; Butler – yes. Motion carried. Clerk to advise Shannon Purchase.

Planning Commission: Meeting cancelled.

County Commissioner: County interviewing a new Dispatch Director. CIP approved. County working on spending ARPA funds – looking to support childcare facilities but no defined plans. 40% of ARPA funds were designated to housing. Board band expansion is still being worked on for the unserved, under served. Eclipse a local Homestead Township provider is part of this process.

Fire Department: Written report presented. Markey reported that Fire Department ladders tested, hoses to be tested on November 10, 2022. Working on a Fire Reporting Software and new payroll reporting system. New firefighters but no fires yet.

Marky spoke on the auctioning of the fire truck and stated that the Benzie County Road Commission utilizes the services of the same auction company. Mallon advised the Board that it is bad practice to sign off on a vehicle title without the vehicle being sold as once the title is signed off, the Township no longer has a legal claim of ownership.

Motion by Cooley to approve the listing on Ranger Bids without signed title. Support: Mallon. Roll Call: Mallon – yes; Mead – yes; Cooley – yes; Butler – yes. Motion carried.

Motion by Cooley to approve the listing on Ranger Bids with signed title if Ranger Bids will not accept an unsigned title. Support: Delorme. Roll Call: Mallon – no; Mead – yes; Cooley – yes; Butler – yes. Motion carried.

Travel Expenses – Mileage: Motion by Cooley to pay mileage expenses to firefighters (unnamed) from December 2021 through June 2022 once paperwork supporting travel is presented and signed. Support: Mead. Roll Call: Mallon – no; Mead – yes; Cooley – yes; Butler – yes. Motion carried.

TV Mounting: Discussion held where to mount TV in township hall. Request to have Shannon Purchase mount the TV.

Treasurer: No written reports. No statements for reports since it is November 1, 2022 today. Motion by Delorme that \$20.00 or less to General Fund from CT on Thos **THIS MOTION WAS UNCLEAR** Support: Cooley. Roll Call: Delorme – yes; Butler – yes; Mallon – yes; Mead – yes; Cooley – yes. Motion carried.

Treasurer will be on vacation from November 20 -28, 2022.

Clerk: Written and submitted.

Motion by Cooley to accept reports as presented. Support: Delorme. All Ayes; No Nays. Motion carried.

FINANCE:

Motion by Cooley to pay all payables as presented with the addition of Wade Trim. Support: Delorme. Roll Call: Mallon – yes; Mead – yes; Cooley – yes; Butler – yes. Motion carried.

NEW/OLD BUSINES:

Plow Bids: Motion by Mead to accept Snow Plow Bid presented by Shannon Purchase for 2022-2023 winter season. Support: Delorme. Roll Call: Mallon – yes; Mead – yes, Cooley – yes; Delorme – yes; Butler – yes. Motion carried. Award notice to Purchase by Clerk.

Park Closure: Discussion held regarding the closure of the park. Water will be shut off mid-October. The Board has decided that the water will be shut off and the restrooms will be closed, but the park will remain open for the public to use. The road leading up to the park will not be maintained during the winter.

Tipsy Canoe Liquor License Application: Motion by Cooley to recommend Application of Class C Liquor License to Tipsy Canoe. Support: Butler. Roll Call: Mead – yes; Cooley – yes; Delorme – yes; Butler – yes; Mallon – yes.

Platte River Park Bookkeeping: Supervisor working on plan for the Township to acquire the bookkeeping records from HARP for the Platte River Park grant funds.

Motion by Cooley to allow Seeds to apply for DNR ECO Corps Grants. Support: Delorme. Roll Call: Cooley – yes; Delorme – Yes; Butler – yes; Mallon – yes; Mead – yes. Motion carried.

Township Hall Rental Agreement: Tabled.

Personnel Policy – Discussion held. Motion by Cooley to accept Personnel Policies 5.1-5.27. Support: Delorme. Roll Call: Butler – yes; Mallon – yes; Mead – yes; Cooley – yes; Delorme – yes. Motion carried.

Announcements: Mallon advises Board that the Clerk and Treasurer has the first meeting with BS&A Software on November 15, 2022, at 10:00 am.

Master Plan Open House went well.

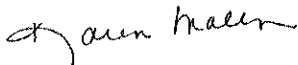
PUBLIC COMMENT:

Paul Mallon, resident, asks the Board why 2 motions that were differing in their effect were made and carried on listing the fire truck for sale on the bid site. He states that he doesn't support the Board approving of mileage expenses for firefighters for past fiscal years. He states that a \$2,000.00 reimbursement would equate to 3,500 miles at \$0.58 (58 cents per mile). He hopes that the Board is looking at IRS requirements on travel expense reimbursements.

Motion by Cooley to Adjourn Regular Board Meeting at 8:46 pm. Support: Delorme. All ayes. Motion carried.

I hereby certify that the minutes contained herein are the draft minutes of of the November 1, 2022, Regular Board meeting. Signed herein by the Homestead Township Clerk, Karen Mallon on this the 5th day of November, 2022.

Respectfully Submitted:



Karen Mallon, Clerk