

2026 Draft Minutes of Regular Meeting of the Homestead Township Board

May 21, 2026

Call to Order: Supervisor Cooley called to order @ 6:00 pm

Pledge: Recited

Roll Call: Clerk: Kit Wilson, Present, Supervisor: Tia Cooley, Present, Treasurer: Bev Holbrook, Present, Trustee: Mike Mead, Present, Trustee: Shannon Purchase, Present

Approval of Meeting Agenda: Motion made to approve agenda as presented.

Moved by: Cooley

Supported by: Purchase

All Ayes, No Nays, Motion Carried

Approval of Consent Agenda: Motion made to accept as presented.

Moved by: Cooley

Supported by: Holbrook

All Ayes, No Nays, Motion Carried

Presentations: None

Public Comment: (Individuals – 3 mins Groups – 15 mins) None offered.

Reports:

Assessing(Gunnar Brow): Written report was provided with attachments

Zoning(Marv Radtke): V/W No report was made or submitted. Holbrook offered some information regarding legislative endeavors & the cost of \$414 per square foot for new construction.

Parks(Shannon Purchase): Verbal report regarding maintenance eat the ballfield to address concerns expressed by our insurance inspector. Plywood will be placed on the press box, a rake will be rented to prep the ballfields, kayak launch is in at Platte River Park. Cooley reported that the Benzie County Conservation district is moving forward with research for the proposed building project at PRP.

Planning Commission (Mike Mead): Verbal. A special meeting will be held on June 8.

County Commissioner (Tim Markey): Both written & verbal reports provided regarding the Point Betsie Lighthouse Restoration Project, results of the County audit, adding an animal control officer & the Radio in a Box communication program for dispatch.

Fire Dept(Tim Markey & Matt Johnson): Both verbal & written, incident report, 2% grant application, State of Michigan Fire Equipment Grant and reminder of the May 31 pancake breakfast at the Township Hall.

Clerk(Kit Wilson): Verbal report. Early voting cards will be mailed next week. An error on the pricing for workers compensation insurance occurred which will result in the Township receiving a refund from Michigan Municipal League

Treasurer(Bev Holbrook): Written report regarding quotes for cemetery surveys, the newsletter for summer tax bills and the state of the Township's finances.

Motion made by: Cooley, Support by: Wilson to accept reports as resented/submitted.

Finance:

Payables: Motion made to accept [payables as amended in the amount of \$8,898.90.

Moved by: Cooley Support by: Purchase

Roll Call: Clerk Wilson Aye; Supervisor Cooley Aye; Treasurer Holbrook Aye; Trustee Mead, Aye; Trustee Purchase, Aye. All Ayes, No Nays, Motion Carried.

Budget Amendments: None

New Business:

Electronic Sign: Banner is going out of business, we will need a new service provider for programming our sign. Tabled until June meeting.

Public Safety Revenue: Only 25% of the \$5203 in revenue sharing dollars stays with the local fire department, the remainder goes to the Benzie County Sheriffs Department.

Land Use Fees: Zoning administrator, Marvin Radtke suggested changes to the land use fee schedule. Cooley moved and Holbrook supported to accept the changes as submitted based on verbal clarification of the intended dollar amounts. All Ayes, No Nays, Motion Carried.

Chairs: There was discussion as to the number and cost of new chairs for the head table in the meeting room and for some of the offices. It was determined that 7 chairs would be purchased, similar in style and cost to those recently purchased by Benzie County.

Insurance: Michigan Par Plan recently performed inspections of the Township Hall, Fire Department, both parks and both cemeteries. They drafted a report of deficiencies, concerns and possible solutions. It was determined that this list should be reviewed against a prior list and presented to the park committee for review then revisited by the Board. Wilson is to prepare a comparison sheet.

Tribal Grant Resolution: Resolution 2026-0521-001 was presented and approved by a unanimous vote of the Township Board to allow the fire department to apply for a 2% grant to purchase a Lucas device.

Rotary Grant: Cooley moved and Wilson supported to allow MR Consulting to prepare and submit an application to Rotary Charities for a SEED Grant for engaging professional services for a site plan for park development. All Ayes, No Nays, Motion Carried.

Supervisor Cooley acknowledged that she has applied for \$100,000 grant for inclusive playground development.

Old Business:

CIP Plan: Corrections are needed regarding the fiscal year assigned to specific projects and the costs of several projects. This matter was tabled until corrections can be made.

Cemetery Bids: 4 bids were reviewed in depth. Holbrook moved to accept the bid from Crystal Lake Surveying with additional monies allowed for recording the survey and 96 additional irons (and cost to ship). Support by Purchase. Roll Call: Holbrook, yes; Purchase, yes; Mead, yes; Cooley, yes; Wilson, yes. All Ayes, No Nays, Motion Carried.

Eclipse Quote: This matter was tabled as Supervisor Cooley is waiting for a cost breakdown.

Homestead Park Design: Holbrook moved and Wilson supported the Parks Committee recommendation to work with Fleis & Vandenbrink for the Homestead Park development plan. All Ayes, No Nays, Motion Carried.

Par Plan Resolution: Fire Department is pursuing a grant through Par Plan.

Public Comment: None offered.

Adjournment: 7:57 pm