

**Homestead Township  
Regular Board Meeting  
August 9, 2023**

*A regular meeting of the Homestead Township Board was called to order at 6:00pm by Clerk Karen Mallon.*

Motion by Mallon to elect Shannon Purchase as Chair of the Board for the August 9, 2023, Regular Board Meeting. Support: Mead. All Ayes motion carried.

Pledge of Allegiance was said.

**PRESENT BY ROLL CALL:** Mike Mead, Pat Delorme, Shannon Purchase, and Karen Mallon . Tia Kurina- Cooley – absent.

**APPROVAL OF AGENDA:** Motion by Mallon to approve agenda. Support: Delorme. All ayes; no nays. Motion carried.

**APPROVAL OF MINUTES:** Motion by Purchase to approve the July 12, 2023, Regular Board meeting with corrections as indicated. Support: Delorme. All ayes; no nays. Motion carried.

**PUBLIC COMMENT:** None.

**CORRESPONDENCE:** Delorme presents an email correspondence received from Barbara Dougherty regarding online tax payments.

**REPORTS:**

**Zoning Administrator:** Marvin Radtke, ZA reported that he provided supervisor with literature regarding Special Assessment Districts. Land Use permits issued are 23 year-to-date. Has received 17 Zoning and Noise Ordinances complaints. Has had 98 citizen engagements, 15 complaints, 1 land division review. Announced that Arthur from Wade Trim will be at the next Planning Commission meeting on August 21, 2023.

**Assessor:** Kit Wilson present. Stated she and Gunnar are working on the Assessor of Record transition. The Tax Commission has been duly notified of the transition. Sales Studies, Land Value Maps are being completed. Working on new construction inspections for 2022 and 2023.

**Parks: Platte River Park –** Working on Indian Hill entrance. Kayak launch set for work mid-August. Landscaping and rain garden work is slated for September. Other work planned: 2<sup>nd</sup> coat of asphalt, black dirt around the pit toilets. Plans for next year include installation of gates at the entrance and blueberries – this is to deter motor vehicles from driving throughout the park. No trespassing signs are up for construction phase, but people are still going on the property.

**Homestead Township Park –** Purchase reported that August 8<sup>th</sup> was the last night of the men's league. There was some heated bantering between the teams. Restrooms are still suffering from property damage. Sprinkler system is working well.

**Planning Commission:** Mead reported that the PC meeting met. They will move forward on August 21<sup>st</sup> with any necessary elections to offices. Wade Trim will be at the meeting. The Commission is hoping to get back on track with working on the Zoning Ordinance.

**County Commissioner:** Not present. Report submitted.

**Fire Department:** Written and submitted. Fire Chief not present. Mead reports that the month of July was slower than normal. Just over 200 calls year to date.

Purchase advises that the COHO Festival will be held August 25, 26 and 27<sup>th</sup> and asks Mead if Fire Department wants to do a pancake breakfast. Mead will look into it and report back to Purchase.

Motion by Purchase to approve Quote 2 – Custom FXR Fire Fighter Turn Out Gear to equip the firefighter as needed. Support: Delorme. Roll Call: Mallon – yes; Mead – yes; Delorme – yes; Purchase – yes. Motion carried. Mead to advise Markey of Board's decision.

**Treasurer:** Written and submitted. Tax season is on. Very busy.

**Clerk:** Written and submitted financials. Election is scheduled for November. Will need budget adjustment to increase wages for election workers to \$6,500.00. Will table this request to allow Supervisor to determine which fund will be reduced by this adjustment.

Motion by Purchase to accept reports as presented. Support: Delorme. All Ayes; No Nays. Motion carried.

**FINANCE:** Motion by Purchase to approve APs with additions as reported. Support: Mallon. Roll Call: Mallon – yes; Mead – yes; Cooley – yes; Delorme – yes. Motion carried.

**BUDGET AMENDMENTS** – Non presented.

**NEW/OLD BUSINES:**

**PRP Bulletin No. 4 Cost Change:** Motion by Mallon to approve \$13,500.00 to cover costs incurred as reported on PRP Bulletin No. 4 to cover costs at PRP. Support Delorme. Roll Call: Purchase – yes; Delorme – yes; Mallon – yes; Mead – yes. Motion passed.

**3 Acre Parcel Behind Old School/Road Commission:**

Motion by Purchase to support the Road Commission in its interest to acquire the 3-acre known as 07-009-007-10 from the Benzie Central School District to be used by the Road Commission for a high water well with the Road Commission's continued support of allowing Homestead Fire Department use of the well for water fills of its fire trucks. Support: Delorme. Roll Call: Purchase – yes; Mallon – yes; Mead – yes; Delorme – yes. Motion carried.

Scenic Spur Road Work: Discussion - Delorme would like to table this decision until we see what the cost of repairs on Covey Road will be. Mallon states that the Township's Road Improvement account is nearly \$175,000.00 and the Road Commission receives funds from the State for local road work. Further stating that the Township should begin to use matching funds for local road work so that we do not miss out on funding and opportunities. Motion by Delorme to approve Scenic Spur Road Work by the Road Commission and matching funds from the township. Support: Mead. Roll call: Mallon – yes; Mead – yes; Delorme – yes; Purchase – yes. Motion carried.

**Sewer Extension:** Discussion held regarding request for sewer extension through Homestead Township.

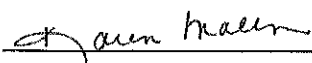
Motion by Mallon to authorize Homestead Township Board to approve Supervisor, Tia Kurina-Cooley to contact Midwest V. LLC of the Township's interest in moving forward with a 425 Agreement between Homestead Township and the Village of Honor provided that the developer escrow sufficient funds as required by the Reimbursable Expense Ordinance for the Township's legal office to review the Development Cooperation Agreement Among The Village of Honor and Homestead Township. Support: Purchase. Roll call: Mead – yes; Delorme – yes; Purchase – yes; Mallon – yes. Motion carried.

**PUBLIC COMMENT:** Radtke suggests that the Board clarify with the Road Commission "allocated" funds for the township versus allocated funds for the entire county.

Motion by Purchase to Adjourn Regular Board Meeting at 7:22 pm. Support: Mead. All ayes. Motion carried.

I hereby certify that the minutes contained herein are the draft minutes of the August 9, 2023, Regular Board meeting. Signed herein by the Homestead Township Clerk, Karen Mallon on this the 10<sup>th</sup> day of August 2023.

Respectfully Submitted:

 \_\_\_\_\_, Karen Mallon, Clerk