

# Homestead Township Regular Board Meeting May 2, 2022

*A regular meeting of the Homestead Township Board was called to order at 6:00pm by Supervisor Tia Kurina-Cooley.*

Pledge of Allegiance was said.

**PRESENT BY ROLL CALL:** Mike Mead, Tia Kurina-Cooley, Pat Delorme, Karen Mallon, Bess Butler

**APPROVAL OF AGENDA:** Motion by Cooley to approve agenda with change Wade Trim Discussion and Brownfield Project to New/Old Business. Support: Mallon. All ayes; no nays. Motion carried.

**PUBLIC COMMENT:** None.

**APPROVAL OF MINUTES:** Motion by Cooley to approve the April 4, 2022, Regular Board meeting. Support: Delorme. All ayes; no nays. Motion carried.

**CORRESPONDENCE:** Correspondence from the EGLE regarding Bingo Road project and Crystal Water Works presented.

**ANNOUNCEMENTS:** EOM April ARPA report in. Flagpole will be fixed. Building repairs to begin as contracted. Postcards out for Clean Up Day.

## **REPORTS:**

**Board of Review:** None

**Zoning Administrator:** MTA conference. Materials will be presented to the Board. Next year conference will be in Traverse City. ZA spent about 6 hours driving around the township becoming familiar with the township. Working on complaints. Several inquiries made regarding small homes and short-term rentals. Forms have been updated and are on the website.

**Assessor:** None

**Parks:** HARP presentation. AJ's Excavating will do work at the park once final approval has been presented by the State.

**Planning Commission:** No meeting.

**County Commissioner:** New Register of Deeds has been appointed. Board working on ARPA funds usage by asking other counties how they are using funds. Broadband services still a hot topic. MSP will have a resident trooper at the Honor Post. Brownfield project (tax exemption) – True North gas station in Honor.

**Fire Department:** Fire chief requests authorization to purchase large screen television to use as training tool. Motion by Cooley to authorize FD to purchase tv and mounting equipment up to \$1500.00 for township usage. Support: Mead. Roll Call: Mallon – yes; Mead – yes; Butler – yes; Cooley – yes; Delorme – yes. Motion carried.

May 25, 2022, fire department personnel physicals to be done. Fire chief requests that usage of the Side by Side for the September 11, 2022, Iron Man and additional fire personnel to volunteer for the race. No vote made on this request. Board will have to approve the usage of the equipment and the time for personnel no later than the August 2022 meeting. There was suspension damage to the new brush truck. Repairs have been made and the truck is back in service. There are no fire department APs in need of approval/payment.

**Treasurer:** Written and submitted.

**Clerk:** Written and submitted.

Motion by Cooley to accept reports as presented. Support: Delorme. All Ayes; No Nays. Motion carried.

**FINANCE:** Motion by Cooley to approve APs for GF and Parks and Rec accounts. Support: Butler. Roll Call: Mallon – yes; Mead – yes; Cooley – yes; Delorme – yes, Butler – yes. Motion carried.

**NEW/OLD BUSINES:**

**Ordinance Enforcement Officer:** Policy discussion tabled.

**MR Consulting:** Marvin Radtke will present a bid to the Board for services that include: Grant writing, Zoning Administration and Ordinance Enforcement. Wade Trim to work not completed. Survey is out. Looking at June 17, 2022 for continuation of work.

**Park: Committee and Concession Stand discussion.** Water is turned on at the ballpark. Water testing is scheduled.

**HARP – Request for Monies:** Request for \$46,000.00 from township to complete paving project. Mallon suggests the Township allocate \$50,000.00 to cover any increases that may come. Motion by Cooley to make a budget amendment to allocate \$50,000.00 of ARPA funds to HARP to be used for paving at Platte River Park. Support: Mallon. Roll Call: Mallon – yes; Mead – yes; Butler – yes; Cooley – yes; Delorme – yes. Motion carried.

Motion by Mallon to allocate funds to Park and Rec in the amount of \$50,000.00 to pay HARP as needed for the paving project. Support: Cooley. Roll Call: Mallon – yes; Mead – yes; Cooley – yes; Delorme – yes; Butler – yes. Motion carried.

**Personnel Policy:** Tabled for further review and development.

**BS&A Discussion:** Delorme to compile information to present to the Board to move forward in transitioning from Quick Books to BS&A. Motion by Cooley for signature as needed to move forward with BS&A. Support: Butler. Roll Call: Cooley – yes; Delorme – yes; Butler – yes; Mallon – yes; Mead – yes. Motion carried.

**TKS Security:** Discussion regarding doors and camera. TKS waiting on a new part. Mallon to donate a security camera for placement at the bathrooms in the park.

**Brownfield – Honor Gas Station:** Motion by Cooley to forego collection of property taxes in support of the Brownfield Project and offer a letter of support. Support: Delorme. Roll Call: Mead – yes; Cooley – yes; Butler – yes; Mallon – yes; Delorme – yes. Motion Carried.

**PUBLIC COMMENT:**

Linda Kozak – Township Resident. Concerned about submitting complaints in writing.

Motion by Cooley to Adjourn Regular Board Meeting at 8:42 pm. Support: Butler. All ayes. Motion carried.

I hereby certify that the minutes contained herein are the draft minutes of the June 6, 2022, Regular Board meeting. Signed herein by the Homestead Township Clerk, Karen Mallon on this the 9<sup>th</sup> day of June 2022.

Respectfully Submitted:

 \_\_\_\_\_, Karen Mallon, Clerk