

Homestead Township Regular Board Meeting September 6, 2022

A regular meeting of the Homestead Township Board was called to order at 6:04pm by Supervisor Tia Kurina-Cooley.

Pledge of Allegiance was said.

PRESENT BY ROLL CALL: Mike Mead, Tia Kurina-Cooley, Pat Delorme, Karen Mallon, Bess Butler.

APPROVAL OF AGENDA: Motion by Cooley to approve agenda. Support: Butler. All ayes; no nays. Motion carried.

PUBLIC COMMENT: None.

APPROVAL OF MINUTES: Motion by Cooley to approve the August 8, 2022, Regular Board meeting. Support: Mead. All ayes; no nays. Motion carried.

CORRESPONDENCE: AMAR approved correction plan.

ANNOUNCEMENTS: Township Clean Up – September 17, 2022 from 8am -12 noon.

REPORTS:

Zoning Administrator: Written and submitted. Lisa introduced herself and her role with MR Consulting.

Assessor: None. Not present

Parks: HARP – Meeting on August 11, 2022 at 6pm. Sidewalks are in and progressing with platform and other areas of the park.

Planning Commission: Next meeting scheduled for September 19, 2022. August meeting cancelled due to no matters to be presented to the commission.

County Commissioner: Written and submitted. Not present.

Fire Department: Written and submitted. 236 calls to date.

Treasurer: Written and submitted.

Clerk: Written and submitted.

Motion by Cooley to accept reports as presented. Support: Delorme. All Ayes; No Nays. Motion carried.

FINANCE: Motion by Cooley to approve APs with additions of Fire Department bills. Support: Butler. Roll Call: Mallon – yes; Mead – yes; Cooley – yes; Delorme – yes, Butler – yes. Motion carried.

Budget Adjustments – Road Improvement overfunded. \$10,000.00 to General Fund to correct over funding. Will need to address Metro Money and how it is deposited and what bills it funds.

Supervisor makes motion to General Fund Professional Services line item to be increased. Professional services to be increased to \$25,000.00. Supervisor to provide paperwork and budget adjustments to complete this transaction.

Roll call by Board for Budget Adjustment: Support: Delorme. Cooley – yes; Delorme – yes; Butler – yes; Mallon – yes; Mead – yes. Motion carried. Supervisor to prepare paperwork.

Delorme makes motion to increase Deputy Treasurer's wage line item to \$1500.00. Support Cooley. Roll call: Delorme – yes; Butler – yes; Mallon – yes; Mead – yes; Cooley – yes. Motion carried. Supervisor to prepare paperwork.

Motion by Cooley to move and increase Zoning Administrator's Wages to Professional Services to \$20,000.00. Support: Butler. Butler – yes; Mallon – yes; Mead – yes; Cooley – yes; Delorme – yes. Motion carried. Supervisor to prepare paperwork.

Discussion held regarding Fire Operations repaying Township GF for Fire Department Insurance through Burnham Flowers.

NEW/OLD BUSINES:

Nathan Johnson Contracted Work – Nathan Johnson present. Has not completed work as promised through contract. Township has paid for services ½ down – good faith deposit in the amount of \$3,780.00. Work remains undone. Promised completion March 2022, July 18, 2022. Work not completed as of 09/06/2022.

Motion by Mallon to sever contract with Johnson and demand return of Township property taken and present itemized cost list of items Johnson reports that he has purchases on behalf of the Township. Support Cooley. Roll call: Mallon – yes; Mead – yes; Cooley – yes; Delorme – yes; Butler – yes. Motion carried.

Cooley requests that Johnson provide this Board with an itemized time table and detailed invoice all work Johnson states he completed. This is to be submitted to the Board by 10/3/2022.

Closing of the Park – Tabled. To discuss at the October Board meeting.

Plow Bid: To be discussed at the October 2022 Board meeting.

Audit Review: Discussion held.

Personnel Policy: Personnel policy, investment policy, sales tax reimbursement policy, credit card policy all need to be part of Township's policies and procedures.

Treasurer would like to get bids for exterminators.

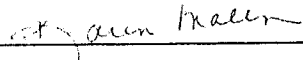
PUBLIC COMMENT: Village draining.

Discussion held regarding Township's fiduciary role in managing the DNR Park in Honor.

Motion by Cooley to Adjourn Regular Board Meeting at 8:36 pm. Support: Mead. All ayes. Motion carried.

I hereby certify that the minutes contained herein are the draft minutes of the September 6, 2022, Regular Board meeting. Signed herein by the Homestead Township Clerk, Karen Mallon on this the 9th day of September 2022.

Respectfully Submitted:

 _____, Karen Mallon, Clerk